

**CITY OF BELMONT
CITY COUNCIL AND BELMONT FIRE
PROTECTION DISTRICT BOARD OF
DIRECTORS**



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CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, March 22, 2022

7:00 PM

City Council Chambers
City Hall, One Twin Pines Lane, Belmont, California

TELECONFERENCE PARTICIPANTS

Councilmembers will participate by teleconference under Government Code Section 54953(e), and City Council Resolution 2022-015. All votes shall be by roll call.

The meeting will be broadcast live to Belmont residents on Comcast Cable Channel 27, streamed live via the City's website at www.Belmont.gov. The public may also attend the meeting in the City Council Chambers and address the council from the chambers. Social distancing must be practiced, and seating will be limited.

PUBLIC COMMENT:

To maximize time for live public comment, we encourage members of the public to provide comments by joining the City Council meeting via Zoom: For web, visit <https://belmont.gov.zoom.us/> select "Join" and enter Meeting ID: 95745673035. Use the **Raise Hand** feature to request to speak. You may rename your profile if you wish to remain anonymous.

For dial-in comments, call *67 1-(669) 900-6833 (your phone number will appear on the live broadcast if *67 is not dialed prior to the phone number), enter Meeting ID: 95745673035, and press *9 to request to speak. All public comments are subject to a 3-minute time limit unless otherwise determined by the Mayor.

If you wish to submit written public comment, you may send an email to cclerk@belmont.gov before the council considers the item. Please indicate the agenda item topic or agenda item number you wish to comment on in your email's subject line. Any public comment regarding agenda items that are received from the publication of the agenda through the meeting date will be made part of the meeting record, but will not be read during the Council meeting.

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. REPORT FROM CLOSED SESSION**
- 4. SPECIAL PRESENTATIONS**

A. Proclamation Celebrating the College of San Mateo's 100th Anniversary

5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

This portion of the meeting is reserved for persons wishing to address the Body on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to 15 minutes, with a maximum of 3 minutes per speaker. Speakers who requested but did not receive an opportunity to speak during this comment period will be given an opportunity to address the Body later in the meeting. State law prohibits the Body from acting on non-agenda items.

6. COUNCILMEMBER ANNOUNCEMENTS

7. CONSENT BUSINESS

Consent business items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a member or staff request specific items to be removed for separate action. The City Attorney will read the title of ordinances to be adopted.

A. Monthly Financials - December 2021

Recommendation: Motion to receive Monthly Financial Reports

Attachment(s):

[Staff Report](#)

[December Monthly Financial Reports](#)

B. Housing Element Annual Progress Report (2021) and Housing Successor Agency Annual Report (FY 2021)

Recommendation: Approve the Housing Element Annual Report 2021 and the Housing Successor Annual Report FY 2021, and direct transmittal to the California Governor's Office of Planning and Research (OPR) and the California Department of Housing and Community Development (HCD)

Attachment(s):

[Staff Report](#)

[Housing Element Annual Progress Report 2021](#)

[Housing Successor Annual Report FY 2021](#)

C. The El Camino Real and Old County Road Sanitary and Storm Sewer Rehabilitation Project, CCN 2020-590

Recommendation: Adopt a resolution accepting the work and authorizing the issuance of a Notice of Completion for the El Camino Real/Old County Road Sanitary and Storm Sewer Rehabilitation Project, City Contract Number 2020-590

Attachment(s):

[Staff Report](#)

[Resolution](#)

D. 2022 Pavement Project, CCN 2022-607

Recommendation: Adopt a resolution authorizing the City Manager to execute a Task Order with Pavement Engineering, Inc. to provide Construction Management and Inspection services for an amount not to exceed \$358,125 for the 2022 Pavement Project, City Contract Number 2022-607

Attachment(s):

[Staff Report](#)

[Resolution](#)

[PEI Proposal](#)

E. Belmont Pavement Preservation Project, CCN 2022-608

Recommendation: Adopt a resolution approving plans and specifications, authorizing advertisement for sealed bids, and authorizing the City Manager to execute a contract with the lowest responsible bidder for an amount not to exceed \$546,470.50, plus a 10% construction contingency for the Belmont Pavement Preservation Project, City Contract Number 2022-608

Attachment(s):

[Staff Report](#)

[Resolution](#)

8. PUBLIC HEARINGS

**A. District Elections Map, At-Large Mayor, and Sequence of Elections
(Presentation and Public Hearing will begin at 7:30 PM)**

Recommendation: The Council may at this public hearing meeting:

- 1) Select a map establishing council districts
- 2) Decide whether the first mayoral election is in November 2022 or 2024
- 3) Decide which district seats will be up for election in November 2022 and 2024
- 4) Adopt an ordinance establishing a by-district system of electing four members of the City Council and an at-large Mayor

Attachment(s):

[Staff Report](#)

[Draft Map 1](#)

[Draft Map 2](#)

[Draft Ordinance](#)

[Presentation](#)

B. 2nd Reading - Disposable Food Service Ware Ordinance Amendment

Recommendation:

1. Conduct a Public Hearing
2. Adopt an ordinance adopting by reference San Mateo County Ordinance Code (SMCOC) Chapter 4.107 with city amendments regulating the use of disposable food service ware by food facilities

Attachment(s):

[Staff Report](#)

[Disposable Food Service Ware Ordinance Amendment](#)

9. GENERAL BUSINESS

General Business items are considered separately, typically in the order listed. The chair will call for public comment on each item when the body considers the item.

A. Parks, Recreation, and Open Space Master Plan Update

Recommendation: Receive presentation

Attachment(s):

[Staff Report](#)

[Presentation](#)

[Draft Park Recommendations](#)

10. BRIEF VERBAL REPORTS FROM MEMBERS AND STAFF

- A. Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**
- B. Verbal report from City Manager**

11. MATTERS OF INTEREST/CLARIFICATION

Items in this category are for discussion and direction to staff only. However, Council/Board may take final action on an item if there is no need for additional staff analysis.

12. ADJOURNMENT

If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. The speech and hearing-impaired may call (650) 637-2999 for TDD services. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Meeting information can also be accessed via the internet at: www.belmont.gov. All staff reports will be posted to the web in advance of the meeting, and any writings or documents provided to a majority of the City Council/District Board or Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, One Twin Pines Lane, during normal business hours and at the Council Chambers at City Hall, Second Floor, during the meeting.